

**Regulation**

In the “Consolidated Regulations, Including Amendments, Under the *Opticianry Act, 1991*, as of February 19, 2000”, under the exemptible requirements for a certificate of registration as a Registered Optician, Section 5, paragraph (2), sub-paragraph 3 it states:

*“The applicant must have completed, and must present evidence of, at least twenty contact lens fittings, including at least five rigid gas permeable (RGP) contact lens fittings, under the supervision or direction of an optician who is certified in the fitting of contact lenses or an optometrist or an ophthalmologist”.*

**Policy – Signing of Logbooks by a Certified Contact Lens Fitter or Contact Lens Mentor**

The Registration Committee hereby sets the following criteria which must be met in order for a Registered Optician to sign Student/Intern Optician’s logbook for Contact Lens Fittings.

The Registered Optician must hold the designation of *Certified Contact Lens Fitter* with the College of Opticians of Ontario **or** meet the following criteria pertinent to the class of *Contact Lens Mentor* the Registered Optician is applying for:

1. Be a Member in good standing with the College of Opticians of Ontario and:
2. Apply to the Registration Committee of the College of Opticians using an undertaking or a form supplied by the College stating that they:
  - a. Have been a Registered Optician for a minimum of three (3) years.
  - b. Have been actively and currently fitting contact lenses for a minimum of three (3) consecutive years.
  - c. Work in a practice which includes dispensing contact lenses as part of the services offered to the public.
  - d. Have fitted a minimum of 50 soft contact lenses (including 40 spherical and 10 non-spherical [toric or multifocal]) in the previous three (3) years to be eligible to sign for Students’/Interns’ soft contact lens fittings.
  - e. Have fitted a minimum of 15 rigid contact lenses (including spherical and complex designs) in the previous three (3) years to be eligible to sign for Students’/Interns’ rigid contact lens fittings.
  - f. Agree to be added to an official registry of Contact Lens Mentors for the purpose of supervising Student/Intern Opticians who wish to obtain contact lens fittings.

## Registration Policy

## Amended Contact Lens Mentor Policy

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3. Included in the undertaking, are the stipulations that the Registered Optician will:
  - a. Give permission to the College of Opticians to inspect contact lens files for verification of required fittings.
  - b. Not charge a fee to sign logbooks or supervise Student/Intern Opticians.

The College of Opticians will supply the Registered Optician with a letter of proof that he or she has been accepted by the Registration Committee as a Contact Lens Mentor for the purpose of signing logbooks for Student and Intern Opticians. Students/Interns may request to see this letter to verify that the Registered Optician may sign logbooks, even though the Optician may not be registered as a certified contact lens fitter.

The College of Opticians will also keep a registry of Contact Lens Mentors, and will provide information to anyone who contacts the College of Opticians, as to whether the Optician has been granted the status of Contact Lens Mentor or not.

If the Registration Committee deems that a Registered Optician has met the above criteria, the Optician may supervise the Student/Intern Optician for the purpose of mentoring the Student/Intern in contact lens fitting and signing their logbooks. This approval will be in effect for the three years. The Registered optician will have to re-apply after three years if they wish to continue signing student logbooks.

Once a Registered Optician has received confirmation of their Contact Lens Mentor status in writing, they may begin signing logbooks for three years. Registered Opticians may claim one (1) Professional Activity Quality Assurance credit for each 10 fittings they oversee.