

REPORT

TO: Board of Directors

FROM: Fazal Khan, Registrar, CEO

DATE: October 4, 2021

SUBJECT: 13.1 Registrar's Report

Highlights:

- Pandemic Updates
- Remote Operations
- National Truth and Reconciliation Day
- Registration Examinations
- Upcoming Elections
- Staffing Update
- Government Relations and Pending Regulations
- External Relations
- Ongoing Work

Pandemic Updates

With the province now in Stage 3 of reopening, there have been little change aside from an update to the provincial patient screening tool. Several questions have arisen around mandatory vaccine requirements and the college has updated its FAQ section to address these questions.

Remote Operations:

The College continues to operate remotely with no impediment to timelines or workflow. Currently the staff are accessing the office space for necessary functions such as mail and copying. Return to office guidelines for staff have been developed based on feedback from staff and it is expected that small teams of staff will be working on site minimum once a month for collaborative sessions as well as supporting any Board functions starting October.

Effective October 1, 2021, the administrative management team has implemented a mandatory vaccination policy for all persons, staff, board and guests, who intend to be on site at the College.

National Truth and Reconciliation Day:

Recognizing that the Federal Government has announced September 30th as National Truth and Reconciliation Day, and in line with the College's commitment to diversity, equity and inclusion efforts,

the administration management team closed the College offices to external operations for staff to participate in an education day to better understand the challenges faced by the Indigenous Peoples and learn about cultural safety and humility.

Registration Examinations:

We are working once again with Seneca College to facilitate our fall registration examinations. Currently we have an expected reduction of almost 50% of candidates than average. The smaller cohort can be attributed to pandemic related interruptions to opticianry program delivery last year.

Upcoming Elections:

The College closed the nominations window for District 3 (Northern) currently held by Mr. Bryan Todd and District 2 (Eastern), held by Ms. Ingrid Koenig. We received only one application for District 3 and two applications in District 2. All three applicants will have gone through the screening interview before the end of September. If successful, the District 3 candidate will be acclaimed and an election will be run in District 2.

Staffing Update:

This summer has been busy with the recruitment of new team members in the Registration department and the Quality Assurance department. We expect these team members to be finalized by the end of September. We are pleased to have a fully bilingual team member joining the registration department. We are also working to transition all Deputy Registrar responsibilities permanently to Ms. Amy Stein, Acting Deputy Registrar.

Government Relations and Pending Regulations:

Internal bi-weekly update meetings are being held with Counsel Government Relations. Counsel is actively following up on long pending regulation updates as well as monitoring the landscape for possible governance and regulatory model changes. We are pleased to see some activity from the Ministry with regards to the pending Registration and Professional Misconduct Regulations.

External Relations:

The College staff continue to participate in regular board meetings of HPRO - Health Professions Regulators of Ontario (formerly FHRCO) with the current focus on the pandemic and coordinating with the Ministry of Health. Currently all colleges are monitoring the changing landscape of practice and workplace vaccine policies.

HPRO continues to offer joint training sessions. Members of our management team attended a joint BIPOC (black, indigenous, and other people of color) training session in July as effort is being focused on education around diversity, equity and inclusion.

Ongoing Work

Currently the administrative team is focused on various projects including the launch of a broad public survey, facilitated by Leger polling services, preparing for the upcoming renewal season, elections, registration examinations, appointed member recruitment, 2022 budgeting and the conducting several focus groups as part of our environmental scanning process to drive the 2023-2025 Strategic Planning cycle.

Respectfully submitted by:

Fazal Khan, RO
Registrar, CEO