

## BRIEFING NOTE

**TO:** Council

**FROM:** Fazal Khan RO, Registrar

**DATE:** December 4, 2018

**SUBJECT:** 15.0 2019 College Representatives

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**Purpose: To summarize the College Representative roles of National Examinations Committee (NEC) representative and Chief Examiner for Ontario**

### Background:

The Council appoints College representatives in each year for the following roles:

- National Examinations Committee (NEC) representative
- Chief Examiner for Ontario

Information about each role is presented below.

### National Examinations Committee (NEC) Representative

The NEC is a sub-committee of NACOR and is charged with reviewing and making recommendations, on an annual basis, on the NACOR Optical Sciences 1 (Eyeglass Examination) one year and Optical Sciences 2 (Contact Lens Examination) the next year. Each NACOR member may send a representative to sit on the NEC. The NEC representative approves examination content on Council's behalf. Typically the NEC meets in Ottawa in January of each year.

Desired Competencies: Extensive knowledge of and experience with opticianry examinations and/or the national competencies. This experience could be obtained through any of the following: Being chief examiner in the past; holding the chief examiner role concurrently; and/or having examiner experience prior to serving on council.

### Chief Examiner for Ontario

The role of the Chief Examiner in any province is to act as the provincial examination coordinator for schedules, venues and examination personnel. Typically the COO Chief Examiner works with College administration to ensure the smooth running of the National Registration Examinations. The Chief Examiner also works closely with the National Examination Moderator during Registration Examinations and deals with issues that arise at examination sessions.

Desired Competencies: Extensive knowledge of and experience with opticianry examinations and/or the national competencies. This experience could be obtained through any of the following: Being chief examiner in the past; and/or having examiner experience prior to serving on council.

**For Consideration:** This is for information only.